

Pistol License Renewal Instructions

Renew your Pistol License at: www.pdcn.org

As per Penal Law § 400.00(10) failure to renew your pistol license within 30 days after the expiration date will result in the cancellation of your pistol license.

Note: If you have a Business/Armed Guard/Armored Car Guard pistol license, you may not renew on-line. In order to complete these types of license renewals, you MUST appear in person to provide the documentation needed to support the specific endorsement of your type of license; refer to the Business/Armed Guard/Armored Car Guard Pistol License Renewal Instructions.

A. Online:

1. Go to www.pdcn.org and select **PISTOL LICENSE RENEWAL** and follow instructions.
2. You will need the following:
 - a. MasterCard, Visa or Discover credit card.
 - b. Valid email address.
3. Any and all prescription medications must be listed.
4. Failure to answer all questions truthfully will result in the revocation of your pistol license.
5. Any change of address, within Nassau County, you must appear in person with a driver's license showing new address along with a current utility bill. Change of address outside of Nassau County, but within New York State, you will need to appear in person to request a transfer of your file.

B. In Person:

1. Verify the pre-printed information on both sides of the form.
2. Print any corrected or missing information in the space provided.
3. Any and all prescription medications must be listed.
4. The two hundred-dollar (\$200.00) renewal fee may be paid by credit card or personal check or money order made payable to NCPD. Checks returned for insufficient funds may result in the suspension of your pistol license and will incur a \$20.00 returned check fee. NYS Penal Law Section 400.00(14) exempts qualified Retired Law Enforcement Officers from paying pistol license application and renewal fees.
5. Failure to answer all questions truthfully will result in the revocation of your pistol license.

6. ***DO NOT*** bring your handguns into the pistol license section unless you are directed to do so.
7. Any change of address, within Nassau County, you must present a driver's license showing your new address along with a current utility bill. Change of address outside of Nassau County, but within New York State, you will need to request a transfer of your file.
8. Appear in person at:
Nassau County Police Department
Pistol License Section
1490 Franklin Avenue
Mineola, N.Y. 11501
9. When all of the required renewal documentation is received, a new Pistol License will be given to you.

NOTE: **If you do not intend on renewing your pistol license, please advise this office immediately. In doing so you will avoid being in possession of any unlicensed handguns. By non-compliance, and through subject by law, you may be criminally responsible for illegal possession of a firearm. If at any time you move, or plan on moving out of state, you must contact this office.**

Pistol License Section Hours of Operation

Monday and Friday 8:00 A.M. to 5:00 P.M.
Tuesday and Thursday 9:00 A.M. to 7:00 P.M.
Wednesday CLOSED